

ADMINISTRATION COMMITTEE

Goleta Water District



COMMITTEE DIRECTORS

Chair, Bill Rosen
Farfalla Borah

Alternate:
Lauren Hanson

SPECIAL MEETING AGENDA

Tuesday, June 27, 2023

10:00 AM

GOLETA WATER DISTRICT HEADQUARTERS

BOARD HEARING ROOM

4699 Hollister Ave. Goleta, CA 93110

Persons may address the Board of Directors on any matter listed on the agenda by completing and delivering to the Board Secretary a speaker slip before the item is considered. Matters not listed on the agenda may be addressed during the public comment period. Further information on agenda items can be obtained from the Board Secretary at the District Headquarters.

MEETING PROCEDURES

The Administration Committee is an advisory body for the Goleta Water District. Persons are encouraged to attend and testify before the Committee on any matter appearing on the agenda. Correspondence to the Committee regarding items appearing on the agenda should be directed to the Secretary of the Board, 4699 Hollister Ave., Goleta, CA 93110. For information regarding the meetings of the Committee including specific meeting times contact the Assistant Secretary of the Board at (805) 879-4621 or info@goletawater.com.

The schedule of the Committee and meeting are available on the Internet at www.goletawater.com

LATE DISTRIBUTION

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Secretary of the Board to all or a majority of the members of the Committee less than 72 hours prior to that meeting are available for inspection in the Assistant Secretary of the Board's office, 4699 Hollister Ave, Goleta, CA.

DISABILITY ACCESS

The Board of Directors Hearing Room is located at 4699 Hollister Ave, Goleta and is wheelchair accessible. Accessible public parking is available in front of the building.

Should special assistance be required to participate in this meeting, please contact the Assistant Secretary to the Board at (805) 879-4621.

TRANSLATION SERVICES

Upon request, the Board of Directors will make a reasonable effort to provide translation services. Please contact the Assistant Secretary to the Board at (805) 879-4621.

CLOSED SESSION

The Committee may conduct a Closed Session on particular agendas as necessary. Closed Sessions are not open to the public. Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Actions taken by the Committee during Closed Session will be announced during open session (Gov. Code Sections 54947.1(a)&(b), Ralph M. Brown Act).

10:00 AM Convene to Session**Public Comment Period**

The public comment period is reserved for comment on topics within the subject matter jurisdiction of the Committee. Each person may address the Committee by providing a comment as set forth above.

Departmental Agenda**1) CUSTOMER SERVICE ANALYTICS UPDATE****OFFICE OF THE GENERAL MANAGER**

Receive an update on the District's customer service analytics, and provide direction to staff as appropriate. (EST. TIME: 10 Min.)

2) E-BILLING UPDATE**ADMINISTRATION**

Receive an update on the District's e-Billing tools and provide direction to staff as appropriate. (EST. TIME: 10 Min.)

3) INVESTMENT REPORT – MAY 31, 2023**ADMINISTRATION**

Receive and file the Goleta Water District Investment Report through May 31, 2023, and provide direction to staff as appropriate, including forwarding to the Board of Directors for receipt and filing. (EST. TIME: 5 Min.)

Adjourn to July 26, 2023